

## CHANGE IN BYLAWS

Approved by Council for Submission to Membership, March 13, 1999

Article: Selection of Honorary Life Members<sup>1</sup>

Section 1. Honorary Life members shall be persons elected by the Council for long and distinguished service to science. They shall have all the rights and privileges of Regular Members and shall be exempt from dues. Previous active membership in this organization shall not be a requirement of eligibility.

Section 2. An Honorary Life Member must be nominated by at least three members of the Academy. The Academy Council must approve each Honorary Life Member by a majority vote. It will be the usual procedure to announce new Honorary Life Member at an Annual Meeting.

Section 3. Nominations for Honorary Life Member with appropriate biographical information shall be sent directly to the Executive Secretary-Treasurer annually prior to October 1. All information received shall be forwarded to the Chair of the Awards Committee for review and recommendations to Council prior to the subsequent Annual Meeting. All nominees not recommended by the Committee or not acted upon favorably by Council shall remain in consideration for one additional year.

Section 4. The limiting number of Honorary Life Member shall not exceed five percent of the total active membership of the Academy. However, nothing in this section shall preclude the election of one Honorary Life Member each year.

Section 5. All Honorary Life Members shall be presented with a suitably inscribed scroll.

Section 6. Appropriate announcement of new Honorary Life Member shall be made in *The Virginia Journal of Science*.

---

<sup>1</sup> This new Article will be inserted into Bylaws immediately following Article V: Rules and Procedures for Selecting Fellows

*Change in Bylaws*

Approved by Council for Submission to Membership, March 13, 1999

**Proposed change:**

## ARTICLE IX: EXECUTIVE SECRETARY-TREASURER

Section 1. (*no change*) The position of Executive Secretary-Treasurer is hereby established for the purpose of providing administrative assistance to the officers and committee chairs.

Section 2. (*no change*) The Executive Committee shall select a qualified person for this position, specify his or her duties, and set appropriate remuneration that shall be approved by Council.

Section 3. (*no change*) The incumbent of this position shall serve at the pleasure of the Executive Committee, subject to review by Council.

Section 4. (*no change*) The incumbent of this position shall attend all Council and Executive Committee Meetings and may participate in all deliberations as circumstances dictate, but shall not have a vote in either body.

Section 5. (*new*) The incumbent of this position shall perform the following duties:

- A. Account for the income and disbursements through one Academy General Fund Account.
- B. Keep the membership lists of the Academy up-to-date.
- C. Upon request, supply the Secretary and others a list of all members in good standing.
- D. Receive and disburse all funds as approved by Council and directed by the President.
- E. Submit to Council annually a written report of all receipts and disbursements accompanied by a statement of audit from a certified public accountant.
- F. Furnish quarterly financial summaries to the Executive Committee, members of Council, and to members of the Finance and Endowment Committee.
- G. Prepare annually and present to the Finance and Endowment Committee for review a proposed budget for Academy operations.

Section 6. (*new*) The Executive Secretary-Treasurer shall cause the distribution of the Academy minutes in a timely manner to members of Council and to members of the Executive Committee. Approved minutes will be submitted to *The Virginia Journal of Science* and to Academy Archives.

*Current wording:*

ARTICLE IX: EXECUTIVE SECRETARY-TREASURER

Section 1. The position of Executive Secretary-Treasurer is hereby established for the purpose of providing administrative assistance to the officers and committee chairs.

Section 2. The Executive Committee shall select a qualified person for this position, specify his or her duties, and set appropriate remuneration, which shall be approved by Council.

Section 3. The incumbent of this position shall serve at the pleasure of the Executive Committee, subject to review by Council.

Section 4. The incumbent of this position shall attend all Council and Executive Committee Meetings and may participate in all deliberations as circumstances dictate, but shall not have a vote in either body.

**Change in Bylaws**

**Approved by Council for Submission to Membership, March 13, 1999**

Article X: Visiting Scientist Program Director

*Proposed Bylaws Change*

Section 1. The position(s) of Visiting Scientists Program Director(s) is hereby established for the purpose of implementing a Visiting Scientists Program in the Commonwealth in cooperation with the State Board of Education, the Science Museum of Virginia, and other organizations approved by Council.

Section 2. The executive committee upon recommendation of the president shall select a qualified person(s) for this position and approve guidelines for conduct of this program.

Section 3. The incumbent (s) of this position shall serve at the pleasure of the Executive Committee, subject to review by Council.

Section 4. The incumbent(s) of this position shall attend all Council and Executive Committee Meetings and may participate in all deliberations.

*Current Bylaws*

Section 1. The position of Visiting Scientists Program Director is hereby established for the purpose of implementing a Visiting Scientists Program in cooperation with the State Board of Education.

Section 2. The executive committee upon recommendation of the president shall select qualified person for this position and approve guidelines for the conduct of the program.

Section 3. The incumbent of this position shall serve at the pleasure of the Executive Committee, subject to review by Council.

**Change in Bylaws**

**Approved by Council for Submission to Membership, March 13, 1999**

Article II: Duties of Officers

**Proposed change:**

Section 4. The Secretary shall be responsible for keeping complete records of the Academy Conference and all meetings of the Council and Executive Committee. The Secretary shall submit copies of all records and revisions of records to the Executive Secretary-Treasurer in a timely manner so that distribution of those records may be made by the Executive Secretary-Treasurer to members of Council and the Executive Committee.

Section 5. The Treasurer shall:

- A. Oversee the financial activities of the Academy, especially as conducted by the Executive Secretary-Treasurer.
- B. Report the financial status of the Academy at the Academy Conference at the annual meeting.
- C. Serve as a member of the Finance and Endowment Committee.

Section 6. The Treasurer, Chair of Trust Committee, all administrative employees, and all persons authorized by Council engaged in the receipt and disbursement of funds shall be adequately bonded.

*Current wording:*

Section 4. The Secretary shall be responsible for keeping complete records of the Academy Conference and all meetings of the Council and Executive Committee.

Section 5. The Treasurer shall:

Account for the income and disbursements through one Academy General Fund Account.

B. Keep the membership lists of the Academy up-to-date.

C. Upon request, supply the Secretary and others a list of all members in good standing.

D. Receive and disburse all funds as approved by Council and directed by the President or Chair of the Finance and Endowment Committee.

E. Submit to Council annually a written report of all receipts and disbursements accompanied by a statement of audit from a certified public accountant.

F. Furnish quarterly financial summaries to the Executive Committee, members of Council, and to members of the Finance Committee.

G. Prepare annually and present to the Finance and Endowment Committee for review a proposed budget for Academy operations.

Section 6. The Treasurer and all administrative employees engaged in the receipt and disbursement of funds shall be adequately bonded.

### Change in Bylaws

Approved by Council for Submission to Membership, March 13, 1999

ARTICLE XI: The Director of the Virginia Junior Academy of Science

#### *Proposed Bylaws Change*

Section 2. The Executive Committee, subject to the approval of Council, shall select a qualified person for this position.

#### *Current Bylaws*

Section 2. The Executive Committee, subject to the approval of Council, shall select a qualified volunteer for this position.